

## 2024 Hytop Fall Festival Vendor Guidelines & Rules

The festival is located at Hytop Park in the Hytop Community  
Address: 29010 Alabama Hwy. 79 Scottsboro, AL 35768

Festival Date: September 28, 2023

Festival Hours: 10:00 a.m. - 4:00 p.m.

Please have your booth ready for patrons at 10:00 a.m.

All booths must remain open until 4:00 p.m. and may begin packing up at that time.

No early breakdown will be allowed.

We will have a “Family Fun Night” with food and inflatables Friday night, September 27th starting at 5:00 p.m. Vendors will not be open on this night.

Each Vendor will be given TWO wristbands for gate entry on Saturday ONLY. Additional wristbands can be purchased on Saturday during Check-In. If you plan to attend Family Fun Night you must purchase a wristband on Friday night.

### GATE ADMISSION:

#### **Friday Night**

\$3.00 per person

Under 13 FREE

#### **Saturday**

\$3.00 per person

Under 13 FREE

#### **Weekend Pass\***

\$5.00 per person

Under 13 FREE

Our festival is SMOKE FREE & PET FREE (Service dogs are welcome).

### PLACEMENT:

Your display and products MUST fit into your rented space. The Festival Committee designates the placement of all vendors, the committee CANNOT guarantee any specific location to any vendor. The park will be open for set-up beginning at 7:00 a.m. on Saturday September 23rd. We will allow you to set up any tables, chairs and tents on Friday September 22nd starting at 2:00 p.m. DO NOT leave any products overnight.

### ELECTRICITY:

We highly recommend bringing your own generator if your booth needs electricity. However, if you need us to provide electricity we will need to know ASAP and it will be an extra charge.

### INSURANCE:

All applicants expressly agree to release the Hytop Fall Festival, Hytop Park and Hytop Town and their agents from all liability for injury, damage, or loss of persons or property.

### CHILDREN’S AREA:

We will have inflatables available at no extra charge.

We ask that the following rules be observed. Please read and retain for your records.

1. Tents are permitted provided they fit within the rented space and are tied or weighted down.
2. No yard sale items.
3. No alcoholic beverages, CBD products and no drug paraphernalia.

3. The Festival Committee reserves the right to require the removal of an unsuitable item or product.
4. All sales must be conducted within the participant's booth. Strolling vendors are NOT permitted within the park.
5. The collection and payment of sales taxes are the responsibility of the participants.
6. Respect and courtesy to vendors and patrons is required. Foul language will not be tolerated.
7. The Festival Committee reserves the right to expel anyone not complying (without compensation) from the Hytop Fall Festival.
8. Registration Fees are non refundable after September 1, 2024.
9. Registration Fees must be paid before you can start setting up.
10. Any participant that is a no show will not be invited back in the future.
11. Our fees are subject to change in the following years.
12. It is mutually agreed that this contract of privileges herein cannot be reassigned, sublet or otherwise disposed of without the written consent of the Festival Committee. By signing and returning the registration form the participant has agreed to abide by all of the above rules and guidelines of the Hytop Fall Festival.

We would like to thank you for your cooperation and participation.

Check in will be inside the Community Center.

Please do not start unloading until you have checked in.

If the ground is wet you will not be allowed to drive past the fence to your booth space.

Once vendors are finished unloading you must move your vehicles to the designated parking area.

There will be a stake with your booth number in the right hand corner of each space. THESE STAKES MUST REMAIN IN PLACE DURING THE FESTIVAL.

Please keep a copy of the guidelines and rules with you.

\*Weekend pass allows unlimited access to both, Family Fun Night on Friday night and the Fall Festival on Saturday.